

## Business ERP Systems and Data Analyst – Omega Plastics Group

### Who we are and what we do:

The Omega Plastics Group was created in 2015 by bringing together two tooling and plastic injection moulding businesses – Omega Plastics and Signal Plastics.

We provide a full turn-key solution of low to high volume tooling and plastic injection moulding services, operating across 4 main sectors: Automotive, Medical, Industrial and Technical Products, and Consumer Products.

Our technical expertise and reputation for delivering solutions to challenging problems or in short timeframes allows us to assist customers from product conception through the development cycle and into serial production.

We are a growing business with a workforce of over 160 colleagues and we continue to invest in our people, infrastructure and facilities. Omega Plastics has a 45,000 sq. ft facility on Team Valley Trading Estate in Gateshead, which is also our Group head office, and Signal Plastics operates from a 43,500 sq. ft facility on Bentall Business Park in Washington.

All colleagues contribute to the success of the business. To recognise this, we offer a competitive salary and benefits package and invest in the training and development our colleagues. We believe this ensures they are engaged and motivated to drive the Group forward.

More information about us can be found at <http://www.omegaplasticsgroup.co.uk/>

### The role

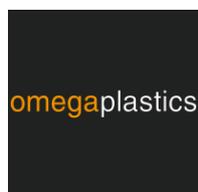
The Omega Plastics Group is recruiting a new role for our business – a **Business ERP Systems and Data Analyst**. We are looking for someone with the right attitude, skills and enthusiasm to become the expert on our business systems and work with colleagues across the Group to review how our systems can better support our teams to deliver our strategic objectives.

The salary is negotiable **between £25,000 and £42,500** (depending on qualifications, skills and experience) and you will report directly to our Group Finance Director. We are interested to speak to candidates who have direct relevant previous experience and will also welcome applications from people with the right skills and attributes who can develop into the role with support.

We also offer 25 days annual leave (plus public holidays), Company Pension Scheme, Death in Service, Employee Assistance Program, Cycle to Work scheme and other benefits. It is a permanent, full-time role based at our site on Team Valley but with some working from our Signal Plastics site in Washington.

All candidates must be currently eligible to live and work in the UK.

To apply for this role, please send a covering letter setting out why you are suitable for this role together with a CV setting out qualifications and experience to [careers@omega-plastics.co.uk](mailto:careers@omega-plastics.co.uk). If you would like an informal discussion before applying please contact us at [careers@omega-plastics.co.uk](mailto:careers@omega-plastics.co.uk) and we will set up a chat.



### **Main duties:**

- Understand how we work as a group, how this is reflected in our business process map and our systems, and how each business function uses the systems.
- Become the business systems "super user". Currently the business ERP is Sage 200.
- Identify appropriate changes to streamline the use of the systems and how they interact.
- Develop Standard Operating Procedures (SOPs) for all processes in place and any proposed changes.
- Develop user dashboards either through Sage 200 or Power Bi. To be bespoke for each user to ensure the user data live and accurate data at all times. Roll out reporting through Power Bi where appropriate.
- Understand what is currently used as a report which is off line. Identify what spreadsheets are currently used which can be replicated, controlled, and published through the system. Implement agreed changes using change management principles.
- Review with the operational teams the current Bills Of Materials (BOMs) and cycle times held within the systems and update/change where appropriate, applying change management principles.
- Educate and train users to ensure data accuracy and consistent use of systems.
- Take ownership of the business systems data and develop system KPIs to ensure the data is clean at all times.
- Pro-actively contribute to the continuous improvement of technology/business processes through identifying opportunities for improvement and implementing changes.
- Develop excellent working relationships with all departments within the business.
- Carry out any other duties not listed above as may reasonably be expected of the role

### **The ideal candidate**

We are looking for someone with the right experience, skills and attitude to join our team. These include:

- An advanced Excel user (essential)
- Experience of using Sage 200, ERP, and Power Bi (desirable)
- Sound Business acumen with understanding of how a business functions, and how business data flows throughout an organisation
- Proven ability to analyse, model, and interpret data - ask the 5 whys
- Effective problem-solving skills
- Able to present data and insights in a clear and concise way
- Excellent communication skills (both verbal and written), with the ability to communicate effectively at all levels within the business
- Strong leadership and influencing skills with the ability to implement continuous improvement
- Passionate, proactive, resilient and flexible with an ability to work under pressure and within time constraints
- Experience working with an ERP system within a manufacturing environment (desirable)

